



2018-2019 Preschool Program Contract

****Signed Copy to be turned into Dizzybus Office****
Please initial each line item.

_____ **Deposit:** A **non-refundable** security deposit of one month's tuition is required to reserve your child's space. The security deposit will be credited towards June's tuition.

_____ **Annual Fees:** A registration fee of \$100 and the supply fee are due upon registration. The supply fee is based upon number of days enrolled. **Both annual fees are non-refundable.** The supply fees are: \$50 for 2 days/wk, \$75 for 3 days/wk or \$100 for 4-5 days/wk.

_____ **Tuition Installments:** You may schedule to pay your monthly tuition on the 1st, 5th or 15th of the month. If you are 5 days past your scheduled payment date, a late fee of \$25 will be billed to your account. Tuition is calculated on an annual basis. The monthly payment schedule is established for the convenience of parent(s). It is based on a 10-month commitment and is divided into 10 equal payments regardless of holidays, family vacations, or school closures.

_____ **Credit Card Transaction Fee:** A 2% transaction fee will be added to all tuition payments paid by credit card. To avoid this fee you may pay by check.

_____ **Registration Cancellation:** Once paid, the registration, supply and June's tuition are non-refundable.

_____ **Early Termination of Enrollment:** A 30 day notice in writing is required to drop from the program. Our preschool program is designed to operate on the school year's calendar with a commitment for September through June. Your security deposit may be transferable to your last month's enrollment until April 1, 2019. After that date, it is non-transferable for early withdrawal.

_____ **Late Pick Ups:** If you are more than 10 minutes late to pick up your child at the end of their day, you will be charged a late pickup fee of \$1/minute per child.

_____ **Potty-Training:** All students should be potty-trained, no pull-ups or diapers.

_____ **School Closures:** We follow the Bellevue School district for holidays and inclement weather closures.

In the event we are unable to meet the needs of your child, a meeting will be scheduled for you to meet with your child's teacher and administration to discuss our concerns and actions to be taken.

My signature below indicates that I/we agree to the Terms of Dizzybus Preschool, as listed on this contract. I have read and understand the terms of this agreement.

Parent/Guardian Name _____ Child's Name: _____

Signature: _____ Date: _____